



## “Step-by-Step Photo Organizing Worksheet”

Do you want to organize your photos but feel overwhelmed at the task? Here is a step-by-step guide to get you started! Start with a Photo Inventory and begin your project.

### ORGANIZING PRINT PHOTOS

1. **ALBUMS:** Line up all your albums together. How many ALBUMS? \_\_\_\_\_
2. **FRAMED PHOTOS:** Gather your unhung framed photos. How many are there? \_\_\_\_\_
3. **BOXES OF PHOTOS:** Gather your boxes of photos. How many are there? \_\_\_\_\_

#### What would you like to do with them?

- Consolidate them into a manageable amount
- Organize my Photos so I can enjoy them
- Create photo albums, family photo wall, or pass them on as part of the family legacy for Graduation, Birthday present, or share at Holiday event.
- Other Idea \_\_\_\_\_

#### What is the first project you would like to do?

Why? \_\_\_\_\_

### ORGANIZING DIGITAL PHOTOS

1. **PHONE PHOTOS:** How many do you have on the phone and in storage? \_\_\_\_\_
2. **CLOUD and COMPUTER PHOTOS:** How many do you have? \_\_\_\_\_
3. **HOW MANY OTHER DIGITAL PHOTOS?** \_\_\_\_\_

#### What would you like to do with them? \_\_\_\_\_

#### What is your biggest obstacle to doing that? \_\_\_\_\_

- Lack of time
- Don't know how to do it
- Overwhelm

We can help! Join our next Photo Organizing Class. Check the dates at

[www.OrganizingPro.com/photo-organizing](http://www.OrganizingPro.com/photo-organizing) or

Contact Marcia Ramsland · e-mail: [Marcia@OrganizingPro.com](mailto:Marcia@OrganizingPro.com) · [www.OrganizingPro.com](http://www.OrganizingPro.com)