



YOUR HOME INVENTORY ACTION PLAN Date: Thursday 4-25-19

Do you love the look of a clean, organized home? Wanting it and having it comes down to working step-by-step through cluttered areas of your home. Follow my "CALM Approach" in Simplify Your Space: Create Order & Reduce Stress" book Chapter 1. Fill out this Sheet each week and watch the clutter disappear!

1) What Room or Floor are you doing this week? Main Floor & Outside

2) Chart the Steps that will free you of clutter and bring the most visible and emotional relief!

Project	Day & Time	Which Room?	What Specifically?	Why is this worth doing?	What Was the Result? How long did it take?
1	Fri	Kitchen	Birthday Decoration Box	To fit the lid on!	
2	Fri	Laundry Room	Put away rags in a neat box	To get to the pails easier	
3	Sat	Office	Box 1	To put the empty box in Donations Shelf in garage	
4	Sat	Office	Box 2	To put the empty box in Donations Shelf in garage	
5	Sat	Outside	Weed Corner of Pool	Look good now that Summer is approaching	
6	Mon	Kitchen	Christmas Card box	Make it useful to pray for people & more attractive	
7	Mon	Guest Room	Closet Shelf	Put away papers & pic frames sitting there.	
BONUS					

Now you can confidently welcome anyone into your home and enjoy it so you can relax!

Marcia Ramsland * (858) 752-7707 * www.OrganizingPro.com