



3 Step Closet Organizing

by Marcia Ramsland, Your Organizing Pro & Coach * www.organizingpro.com

Do you wake up in the morning with a **closet full of clothes** and **"nothing to wear?"** Then it's time to **clean out your closet!**

Learn how to achieve a well-organized closet and dress well with what you have. You'll feel like a **new person** after following my **Step-by-Step Closet Makeover.**

The Goal:

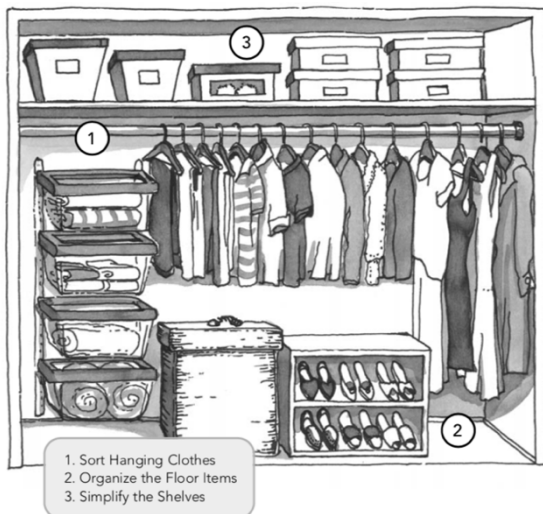
- ✓ Setup an attractive, well-organized closet.
- ✓ Keep clothes that you like and wear.
- ✓ Donate excess clothing to a Charity and receive a Tax Deduction.
- ✓ Start your day looking your best and wearing an outfit you feel good in.



"Organize Your Closet"

Step-by-Step Closet & Wardrobe Organizing Plan

This can be done in a half day or a full day. It helps if you have all your clothes washed and in the closet before you begin. Only tackle what you can clean up the same day.



3 Step Closet Organizing Step-by-Step

Simplify Your Space: Create Order and Reduce Stress by Marcia Ramsland

- 1. Hanging Clothes** – Organize hanging clothes from light to dark by categories.
- 2. Floor Space** – Clear the floor and replace what you use daily. Leave clear space.
- 3. Shelf Space** – Place attractive labeled boxes to store out of season clothing.

Your Next Step: I know how hard it is to get through your whole closet. So I have a Workshop to help you achieve a well-organized closet in just 10 minutes a day.

→ **Register for "10 Minute a Day Closet Organizing" Workshop** to enjoy a beautiful, organized closet. Register and immediately watch the Mastery Level Workshop at

<https://organizingpro.com/MyCloset>

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Closet Inventory Worksheet

To organize your closet and dress your best, take a Spring & Fall Inventory annually. Then organize one section a day to have your wardrobe current, ready to dress easily, and have a great day everyday.

1) Begin by Putting a Donation Bag in Your Closet (Preferably a Standup Bag with Handles). As you do your Inventory, put excess items in this Donation Bag. Donate what you don't like or use anymore.

2) Fill in the Following Closet Inventory Sheet. Put it on a clipboard and count EVERYTHING!

Today's Date _____ Your Age _____

	# of Items	Action Step - List the Total Per Line	Your Insights Donation # per Category
1		How many hangers in your Closet(s)?	
2		How many pairs of shoes?	
3		How many folded items? (Sweaters, etc.)	
4		How many purses & bags?	
		TOTAL # for the ABOVE SECTION	
5		How many blouses? Hang light to dark.	
6		How many skirts? Hang light to dark.	
7		How many slacks? Hang/fold light to dark.	
8		How many dresses? Hang short to long.	
		TOTAL # for the ABOVE SECTION	
9		How many coats? Scarves & mittens?	
10		How many belts?	
11		How many sleepwear items?	
12		How many underwear items?	
13		How many footwear? (Socks, nylons, etc.)	
14		How many sportswear/exercise items?	
		TOTAL # for the ABOVE SECTION	
		GRAND TOTAL in Your CLOSET(S)	

3) Organize a Section a Day. Go back through each category and donate at least 10%. That way you keep your closet updated. Twice a year a closet needs a purge. Keep **your** best and donate the rest!

4) Smile & Snap a Picture! Every day this week, have someone take a picture of you head to toe. You'll have 5 good outfits to "Grab 'n Go" that work. Take 5 pictures for each regular activity you do.

Now you'll have everything at your fingertips and can walk out the door with confidence!

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